

Team Information and Team Agreement report

Team Accord



January 16, 2024

<https://github.com/ColinLefter/Accord>

COSC 310

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## Team Name

* Accord

## Team Members

* Hoc Nguyen
* Colin Lefter
* Toby Nguyen
* Bao Pham
* Immanuel Wiessler

## Team Agreement

* **Purpose and Goals:**
  + The goal of our team is to create a communication web-based application that has similar features to the famous Discord application.
  + The team is committed to deliver the finished project before April 12th, 2024.
* **Roles and Responsibilities:**
  + Hoc Nguyen: Team communicator, co-designer, co-planner, co-front-end developer.
  + Colin Lefter: Team Leader, full-stack developer.
  + Toby Nguyen: Front-end developer, co-back-end developer.
  + Bao Pham: Full-stack developer.
  + Immanuel Wiessler: Full-stack developer.
* **Communication:**
  + Discord
  + Canvas Email
* **Meeting Schedule:**
  + Team’s physical meeting once a week during the L03 Lab section.
  + Additional virtual meetings through Discord application throughout the week (if necessary).
* **Decision-Making Process:**
  + The decision-making process will primarily based on the leader’s decisions. Except for some decisions such as meetings, availability, and minor designing decisions.
* **Workload Distribution:**
  + Tasks and projects will be assigned based on team discussions and the leader’s decisions.
  + The distribution can be documented and tracked using GitHub’s Kanban Dashboard.
* **Deadlines and Timelines:**
  + Team set deadlines should be met accordingly. Since all the deadlines are calculated to account for extra room for debugging the project, all members should deliver their parts accordingly so the team can operate in a smooth motion.
  + Potential delays must be announced and dealt with as soon as possible.
* **Conflict Resolution:**
  + Encourage open communication and resolving issues in a constructive and professional manner.
* **Technology and Tools:**
  + GitHub
  + Visual Studio Code
  + Next.js (framework for React)
  + React
  + Mantine (React Component Library).
  + Tailwind CSS
  + TypeScript
  + Django (Python backend)
  + Python

## Projects Preference

* Discord clone

## Lab Section Preference

* L03 – Monday – 12:00 to 14:00 – FIP 133